NDAESP EXECUTIVE BOARD MEETING  
WEDNESDAY, OCTOBER 22, 2003  
RAMKOTA HOTEL – BISMARCK

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NDAESP Mission Statement
The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.
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Members present: Pat Slotsve, Minot; Jeanne Hoyt, Midkota; Sherry Lervick, Watford City; Pat Dean, Glenburn; Tricia Erickson, West Fargo; Carol Bratten, Lees; Peg Wegner, Killdeer; Terry Brenner, Grand Forks; Loren Kersting, West Fargo; Mike Forsberg, Bottineau; Gayle Wold, Beulah; Nancy Brueckner, Midway; Buster Langowski, Hazen; Sharon Mosbrucker, Mandan; Ellen Handegard, Carson; Mary Otto, Valley City; Bill Demaree, Bismarck; Dave Hanson, Wyndmere.

I. CALL TO ORDER - PRESIDENT CAROL BRAATEN
- President Carol Bratten called the meeting to order.
- Introductions of those present at the meeting took place.
- Preview of the agenda was completed by President Bratten. There were no additions to the agenda.

II. STRATEGIC PLAN REVIEW - PRESIDENT CAROL BRAATEN
- President Carol Bratten had a couple of issues to discuss concerning Issue 1, Issue 2, and Issue 3.

Issue 1
- Action step 6, individuals responsible will remain the same. Pat Slotsve would like to see all region representatives to make contact.

Issue 2
- Action step 6, Loren Kersting is willing to chair this and he will be working to strengthen attendance at the fall and winter business meetings.

Issue 3
- Action Step 1, the Williston Mid-Winter Council will be pursuing Vince Reep to provide the North Dakota principals some strategies they can use during salary negotiations.

Issue 3
- Action Step 2, Dave Hanson will take individual pictures of award winners to submit in the NDAESP Bulletin.

III. SECRETARY’S REPORT - DAVE STECKLER
- Secretary’s report was presented by Dave Steckler
  - Motion by Pat Dean to accept the report
  - Second by Dave Hanson
  - Motion carried

IV. TREASURER’S REPORT - PAT SLOTSVE
- Treasurer’s report was presented by Pat Slotsve
- October 22, 2003 balance: $35,053.79
  - Motion by Loren Kersting to accept the report
  - Second by Terry Brenner
  - Motion carried

V. REPORTS/DISCUSSIONS - DOUG JOHNSON
A. NDCEL report was given by Doug Johnson, Buster Langowski, and Sharon Mosbrucker.
- Doug Johnson shared with the NDAESP Board how much he has enjoyed working with the elementary principals.
- Doug shared with the board the new building that is located on 121 East Rosser in Bismarck.
- Doug shared with the board that he wants to reestablish contact with the Department of...
Public Instruction.

- NDCEL is requesting $10,000 from NDAESP
- Doug informed the board that there will be a workshop dealing with sexual harassment on February 24 and 25, 2004 in Bismarck. This workshop is recommended for all Title IX Coordinators.
- DPI will be choosing a representative from each organization to assist them in selecting a new state assessment. Gayle Wold and Bill Demaree have been chosen from the board to represent NDAESP. Only one will be chosen to represent NDAESP.

B. DEPARTMENT OF PUBLIC INSTRUCTION - LAURIE MATZKE

- Laurie Matzke shared with the board updates on key issues in the No Child Left Behind Act. Teacher Quality Provision, Title I Aide/Paraprofessional Regulations, State Assessment, Adequate Yearly Progress, and Reporting Requirements.
  - Teacher Quality Provision - The law requires LEAs to ensure that all teachers who are working in a program supported with Title I funds and who were hired after the first day of the 2002-2003 school year will be “highly qualified” immediately. All existing teachers in the state must meet the “highly qualified” provision by July 1, 2006. Districts are encouraged to use 5% of their Title I funds to ensure that all teachers teaching in core academic subjects are “highly qualified”. Districts may use an unlimited amount of Title II, Part A funds to ensure that all teachers are “highly qualified.” The options available for teachers who are not highly qualified are major coursework, pass a rigorous test, complete the portfolio-based assessment, obtain National Board for Professional Teaching and Advanced Degree.
  - Title I Aide/Paraprofessional Regulations - Title I aides/paraprofessionals must now meet one of three requirements to be employed in a Title I program. These include: obtain an associate degree (or higher) and have successfully completed at least one course in each of the subject areas of reading, writing, and math; or complete at least two years of study at an institution of higher education and have successfully completed at least one course in each of the subject areas of reading, writing, and math; or meet a rigorous standard of quality, which includes an assessment of reading, writing, and math. Deadlines for meeting the new requirement are all Title I aides/paraprofessionals hired after the date of enactment, January 8, 2002, to meet the requirement immediately. All aides hired before the date of enactment have until July 2005 to fulfill one of the new requirements. Those paraprofessionals pursuing the education option, may apply to NDDPI for an extension until January 2006, if necessary.
  - State Assessment - North Dakota will make three key changes in our state assessment system. They are: fall testing, Test all grades 3-8 and one in High School, and Switch from grade 12 to grade 11 for High School. A final decision will be made in January 2004 on ND Assessment Vendor.
  - Adequate Yearly Progress - DPI has parent notification samples on the Title I website. These samples include made adequate yearly progress, one year of not making adequate yearly progress, two years of not making Adequate Yearly Progress - School Choice, and three years of not making Adequate Yearly Progress - School Choice and Supplemental Services.
  - Reporting Requirements - DPI must prepare annual report cards for parents and the public on academic achievement of students at the state, district, and school building level. All LEAs that receive Title I funds shall notify all parents of all student that they may request information regarding the professional qualifications of the student’s classroom teachers. All schools are required by law to share and disseminate Adequate Yearly Progress information to parents and community members.

- The state department anticipates approximately 30-40 Title I schools will be monitored during the 2003-2004 school year.

C. BULLETIN - DAVE HANSON

- Dave Hanson brought to the board some possible Constitutional Changes in Article IV Officers, Section 2 Duties of the officers, NDAESP Editor Responsibilities. The Editor will serve as the “Electronic Archivist” for the NDAESP, ensure that NDAESP is maintained, and ensure that NDAESP list-serve is maintained.
• Bill Demaree made the motion to approve the Constitutional Article IV and make the correct changes.
• Second by Loren Kersting
• Constitutional Article VII was recommended to be brought to tomorrows business meeting. First reading will be made at the business meeting.

D. NAESP - TERRY BRENNER
• Terry shared with the board a copy of his powerpoint presentation that included the Membership Campaign Team, new North Dakota principals, new aspiring principals, NAESP National Convention site, and what you need to do if you go to San Francisco. Terry handed out some $50 gift certificates to those individuals that recruited new NAESP members. Lastly, Terry shared the NAESP news and NAESP voter turnout.

E. FEDERAL REGULATIONS - BILL DEMAREE
• Bill shared with the board that IDEA is the number one concern. Bill will continue to send emails out to all principals when things arise. Please continue to send in personal stories to our State Senators.

VI. OLD BUSINESS
A. TREASURER’S POSITION - PAT SLOTSVE
• Pat recommended to the board that the board consider combining the Secretaries and Treasurer’s position and continue to offer the Secretary the opportunity to attend the National Convention every other year. The Treasurer’s opportunity would be given to one of the Region Representatives. The board agreed that President Braaten would make the appointment of combining the Treasurer’s and Secretary’s position.
• The Secretary will accept the Treasurer’s position starting July 1, 2004.

B. MID-WINTER ROTATION - CAROL BRAATEN
• There was some discussion about locating the Mid-Winter conference at a central location. President Carol Braaten recommended that the Regional Representatives develop a conference rotation list. Sherry Lervick will Chair this committee.

C. NDCEL BUILDING FUND - CAROL BRAATEN
• President Carol Braaten would like to see the board support the NDCEL building fund. It was recommended from Terry Brenner that we vote on this at the Business Meeting on October 23, 2003. The board agreed to vote on this at our Business Meeting.

D. MID-WINTER CONFERENCE - DAVE STECKLER/SHERRY LERVICK
• The Northwest Principals are working very hard to make the 2004 Mid-Winter a meaningful and successful conference. This years theme is: Rediscover your spirit - Follow in the Steps of Lewis and Clark.

E. AWARD COMMITTEE - BILL DEMAREE
• Bill would like to see every region send in nominees for the National Distinguished Principal of the year by December 15, 2003. All award nominees should be mailed to Bill Demaree by December 15, 2003.

F. NDP REIMBURSEMENT - CAROL BRAATEN
• The $1000 that a North Dakota Principal receives for attending the National Convention should be used at their discretion.
VII. NEW BUSINESS

A. NOMINATION COMMITTEE - MIKE FORSBERG
   • Mike Forsberg gave the board a short report on the Nomination Committee.

B. PERPETUAL PLAQUE - DOUG JOHNSON
   • The NDCEL would like to display a plaque at their office to display the National Distinguished Principal of the Year.
   • Pat Slotsve made the motion to purchase the plaque.
   • Second by Mike Forsberg
   • Motion carried

C. MENTORSHIP PROGRAM - DOUG JOHNSON
   • The NDCEL would like to see the mentorship program to be more formalized.

D. PREVIEW BUSINESS MEETING AGENDA - CAROL BRAATEN
   • President Carol Braaten presented the Business Meeting Agenda for October 23, 2003.

E. DELEGATE APPOIINTMENT - CAROL BRAATEN
   • Terry Brenner, Gayle Wold, and Carol Braaten were appointed to delegate.

F. MEETING DATES
   • Wednesday, February 4, 2004 @ 12:30 pm (Central Time)
   • Friday, April 23, 2004 @ 10:00 am (Central Time)
   • The meeting was adjourned by President Carol Braaten.