**North Dakota Association of Elementary School Principals**

**Executive Board Meeting**

Wednesday, October 16, 2019
Ramkota Hotel - Bismarck, ND

**NDAESP Mission Statement:** The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.

**Members Present:**

<table>
<thead>
<tr>
<th>Name</th>
<th>School/Company</th>
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<tbody>
<tr>
<td>Aimee Copas</td>
<td>NDCEL</td>
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<tr>
<td>Amanda Meier</td>
<td>Wilton</td>
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<tr>
<td>Dave Saxberg</td>
<td>Grand Forks</td>
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<tr>
<td>Chris Bastian</td>
<td>Lidgerwood</td>
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<td>Dan Girard</td>
<td>Ellendale</td>
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<td>Jenn Arlien</td>
<td>Minot</td>
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<td>Deb Follman</td>
<td>Devils Lake</td>
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<tr>
<td>Janis Gerding</td>
<td>N. Shore-Plaza</td>
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<tr>
<td>John Alstad</td>
<td>Bismarck</td>
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<tr>
<td>Jeremy Mehlhoff</td>
<td>Williston</td>
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<tr>
<td>Jerry Standifer</td>
<td>West Fargo</td>
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<tr>
<td>Nancy Kochmann</td>
<td>Kindred</td>
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<td>Jon Dryburgh</td>
<td>Hillsboro</td>
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<td>Kristin Mitchell</td>
<td>Rolla</td>
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<td>Shawn Oban</td>
<td>Bismarck</td>
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<td>Russ Ziegler</td>
<td>NDCEL</td>
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<td>Sammy Vander Wal</td>
<td>NDCEL</td>
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<tr>
<td>Sarah Streeter</td>
<td>Dickinson</td>
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<td>Stacy Murschel</td>
<td>Beulah</td>
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<td>Tim Schaefer</td>
<td>Tioga</td>
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<td>Tonya Hunskor</td>
<td>Granville</td>
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1. **Call to Order** - Jeremy Mehlhoff
   a. President Jeremy Mehlhoff called the meeting to order at 9:11 AM.

2. **Introductions** - Jeremy Mehlhoff
   a. Everyone introduced themselves.

3. **Approval of Agenda** - Jeremy Mehlhoff
   a. Shawn Oban made a motion to approve the agenda. John Alstad seconded. Agenda approved.

4. **Secretary/Treasurer Report** - Jenn Arlien/Aimee Copas
   b. Aimee Copas presented the financial statements as of September 2019. Stacy Murschel motioned to approve the treasurer’s report. Deb Follman seconded. Report approved.
5. Reports and Discussion:
   a. NAESP - John Alstad
      i. 241 NDCEL members, 247 NDAESP members, and 172 NAESP members.
      ii. Playground build is July 11, 2020 for NAESP.
      iii. ND will host the zone reception at NAESP.
      v. Membership drive - reach out to principals/aspiring principals in your region to encourage joining.
      vi. Shawn Oban made a motion “NDAESP would pay up to 18 memberships, but no more than 18 to NDAESP/NAESP/Midwinter registration fees.” Dave Saxburg - 2nd
      vii. Discussion Points:
           1. Aspiring principals must attend the Aspiring Principals conference ($99) in the spring to be eligible for the free memberships.
           2. Deb Follman suggested making it per region to be equitable.
      viii. Jerry Standifer made a motion to use the $3000 for aspiring principals, who attend the Aspiring Leadership Conference in the spring, NAESP and midwinter registration covered for $150 at a cap of $3,000. The state membership is gifted for the NDAESP aspiring membership for those that attend the conference." Shawn Oban seconded.
      ix. Jerry Standifer amended the motion to “Invest up to $3,000 for individuals who attend the Aspiring Leaders Conference for aspiring membership in the national organization, registration at midwinter conference and will also be gifted aspiring state membership for NDAESP.” Shawn Oban 2nd the amendment.
      x. Amendment was carried. Motion was passed.
   b. Editor’s Report - Chris Bastian
      i. Articles for the December newsletter are due by Dec. 6.
      ii. NDAESP award submissions are due Jan. 3.
      iii. SMORE newsletter format is liked by members.
   c. NDCEL - Tonya Hunskor
      i. Approximately 37 new principals are enrolled in the mentorship program.
      ii. Look for potential adjustments on how our list serves are run. NDCEL is looking at 365 to manage all list serves. Edutech currently powers our list serve.
      iii. NDCEL is projecting dues will increase $100 over the next 2 years.
   d. Federal Relations - Dave Saxberg
      i. Nov. 1 meeting with Cramer’s office - need 2 elementary principals to attend this meeting. If you can attend let Aimee know.
ii. There is a push support Title IIA - training for principals.
iii. There is also a push for NAESP to find funding to help support mentoring for administrators.
iv. NAESP is watching the re-authorizing of the Higher Education Act (HEA). PREP Act has federal money that they are hoping will be pushed through for principal preparation, mentoring, and principal shortages.
v. Survey link for NAESP members legislative priorities was shared. The top two were: 82% voted for funding for education and 65% voted for mental health and well being.
vi. NAESP.org/advocacy will connect you directly to your members of congress. Do not use your school email.

e. **Region Reports - Regional Representatives**
   Each region representative shared their focus for regional meetings.
   
   - **Region 1 - Tim Schafer (Tioga)**
     - Aimee Copas joined via phone. Discussed Cognia surveys
   - **Region 2 - Janis Gerding (Berthold)**
     - Have not met this year.
   - **Region 3 - Kristin Mitchell (Rolla)**
     - Working on establishing dates for meetings. Close working relationship with REA.
   - **Region 4 - Jon Dryburgh (Hillsboro)**
     - Have not met this year.
   - **Region 5 - Jerry Standifer (West Fargo)**
     - Has not met this year.
   - **Region 6 - Dan Girard (Ellendale)**
     - Has not met this year.
   - **Region 7 - Amanda Meier (Mandan)**
     - Absent
   - **Region 8 - Sara Streeter (Dickinson)**
     - Have not met.
     - Shared plans of upcoming midwinter conference.
     - Working on hosting virtual meetings.

6. **Old Business**
   a. **Region Meetings**
      i. Let Aimee or Russ know when you have upcoming region meetings.
   
   b. **NDCEL/NDAESP Dues Merger**
      i. Jeremy, John, and Tonya presented at Boot Camp to talk about the state and national association and their benefits.
      ii. Discussion on the pros and cons of offering all 3 organizations together (NDCEL, NDAESP, NAESP). Concerns were discussed regarding joining NDCEL because of the high price ($420) and rates are increasing.
7. **New Business**
   a. **NDCEL Executive Directors Report**
      i. NDAESP Awards - send names of awards to Sami in the office to have awards ordered.
      ii. In the future Aimee would like to meet as one big group with NDCEL and all affiliate organizations sometime in the morning. This would allow Aimee to update all organizations and then break out into your affiliate board meetings later that day.
   
   b. **ND Statewide Strategic Vision Behavioral Health Update**
      i. No discussion took place on this topic.
   
   c. **Baesler Cabinet Report**
      i. Jerry Standifer shared what the cabinet does and some topics that have been discussed.
      ii. Examples of what Choice Ready looks like in the elementary were shared.

8. **Opportunity for feedback to Cognia (AdvancED) on Student Engagement Survey**
   a. Aimee suggested we give her feedback on the engagement survey.
   b. DPI is concerned with the survey but Cognia doesn’t want to change the survey because it will skew the data.

   a. The theme will be sports related with Take a Time Out.”

10. **National Conferences:**
    a. National Leaders Conference: NAESP has started charging $100 per person to attend. This includes ALL individuals, even the ones who are reimbursed for various expenses.
    b. NAESP will be held July 12-14, 2020 in Louisville, KY. Confirm with NDCEL office by 12/31/19 if you plan to attend. According to Appendix B the following can attend the National Conference: President, President-Elect, Vice President, State Representative, Editor, Federal Relations, Secretary/Treasurer (First year of term (may go twice if serving 2 terms) and Regional Rep if they meet the stipulations required.
    c. Jerry Standifer. and Dan Girard will go to the National Conference as region reps this summer.

11. **Next Meeting:** February 5-7, 2019 at Ramkota

12. **Adjourn** - President Jeremy Mehlhoff adjourned the meeting at 12:14 pm.
THESE MINUTES ARE UNOFFICIAL UNTIL THEY HAVE BEEN APPROVED AT THE NEXT EXECUTIVE BOARD MEETING, WHICH WILL BE HELD February 5-7, 2020.