North Dakota Association of Elementary School Principals

Executive Board Meeting

Wednesday, October 21st, 2015—10:00 AM CST

Ramkota Hotel, Bismarck, Room 2160

NDAESP Mission Statement
The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.

Members Present: Joy Walker, Minot; Pat Smith, Jamestown; Tabatha Joyce, West Fargo; John Alstad, Bismarck; Dave Steckler, Mandan; Anna Sell, Oakes; Deb Follman, Devils Lake; Audrey Faul, Harvey; Shari Bilden, Northwood; Jean Schafer, Mandan; Chris Bastian, Casselton; Katherine Lenertz, Minot; Stacey Murschel, Beulah; Susie Atkinson, Mandan; Vicki Held, Cando, Tracy Lecoe, Bowman; Jeremy Mehlhoff, Williston; Aimee Copas, NDCEL Director; Tonya Hunskor, Granville.

1. Call to Order—Stacy Murschel
   a. President Murschel called the meeting to order at 10:00

2. Approval of Agenda—Stacy Murschel
   a. Jeremy Mehlhoff made a motion to approve the agenda. John Alstad seconded. Agenda approved.

3. Secretary/Treasurer Report-Susie Atkinson
   a. Susie Atkinson presented the meeting minutes from the July 21st, 2015, Executive Board Meeting. Chris Bastian motioned to approve the minutes. Shari Bilden seconded. Report approved.
      The budget is ahead of where it has been in previous years for this time of the year. Audrey Faul made a motion to approve the Treasurer Report. Vicki Held seconded. Report approved.
   c. Aimee Copas commented on how NDCEL will help take the grunt work off the principals in planning upcoming conferences including help with finding speakers. This offer was much appreciated.
4. Reports and Discussion
   a. NAESP—John Alstad
      i. We have 38 new state members. John encouraged us all to think of ways to increase memberships.
      ii. John shared updates from the national level thus far including the National Panel of Principals, New Program Development, Mentor Training Update, and available board positions.
      iii. Next year’s convention will be in DC in the summer.

   b. Editor’s Report—Chris Bastian (Dave Hanson-absent)
      i. Due dates for editor reports: Dec. 11th, Mar. 4th, and May 6th.
      ii. The two companies advertising in our newsletters are Dakota Fence and McMillan/McGraw Hill.
      iii. Dave Hanson and Chris Bastian are working together this year in helping Chris make a smooth transition as State Editor.

   c. NDCEL—Aimee Copas
      i. NDCEL has a new logo.
      ii. NDCEL is up 25 members
      iii. The NDCEL office will be moving. Two lease spaces have been found with no increase in $. The main reason for the move is the safety of employees in the old building.
      iv. Aimee will share more updates coming at the general meeting.

   d. Federal Relations—Lyn Wolf absent- no report

   e. Region Reps Reports—Regional Representatives
      i. All regional reps were present and each shared what is currently happening in their regions. The current reps are: Region 1- Jeremy Mehlhoff; Region 2- Kathy Lenertz; Region 3- Vicki Held; Region 4- Shari Bilden; Region 5- Tabatha Joyce; Region 6- Pat Smilth; Region 7- Jean Schafer; and Region 8- Tracy Lecoe.

5. Old Business
   a. Mid-Winter Conference—Region 6
      i. Anna Sell shared that they have speakers confirmed: Cathy Beck from Colorado will speak on using teacher observations to improve instruction and Kim Marshall will be a second guest speaker.
ii. All awards will be presented at the Thursday luncheon and attendees will be on their own for dinner.

iii. The board meeting will be held on Wednesday, Feb. 3rd at 3:00 with dinner brought in.

6. New Business

e. “Cross State Collaborative” report by Aimee Copas. Aimee gave her report at this time so she was able to leave to attend another meeting. She shared how this collaboration will provide better supports for principals.

---------------------Lunch Break---------------------

During our lunch, Dr. Jim Stenehjem, Director of ND LEAD Center, addressed the group sharing information regarding the new principal mentoring program.

New Business c –Zone 7 Director/Ex Officio Member

Also during our lunch, a discussion was held regarding Dave Steckler, Zone 7 Director, joining our meetings. A motion was made by John Alstad, seconded by Audrey Faul, for any NAESP board rep. from our state to be an ex officio member of our executive committee. Motion passed.

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New Business (cont)

a. Deb Fullman went through the new looks of the award forms.
b. Core Principles Review- Stacy Murschel

The Principles were reviewed last year. A discussion was held regarded how often we need to do this. It was decided to review when the need arises. Stacy also shared that the web site will be updated.

c. Zone 7 Director/Ex Officio Member- (see discussion held during lunch).
d. Assessment Task Force Update- Stacy Murschel

Stacy shared on the discussions the task force has had regarding education on various assessments and time spent on assessments. The intent is to come up with a recommendation regarding assessments.

e. “Cross State Collaborative”- (Aimee Copas addressed this prior to lunch.)
f. National President @Midwinter-Dave Steckler
Dave informed us that within the next year, we could have up to 2 people within our zone as national presidents. He encouraged us to invite them to come to our Midwinter or Fall Conferences or any other events. Stacy will make that contact.

g. VALIC-NDP Program- Dave Steckler

Dave shared information with us regarding the investment company VALIC which sponsors the ND NDP program. He would like us to consider inviting that region rep to be part of our awards ceremony. John and Anna agreed to work on this.

h. Future Events- Stacy Murschel
   *Midwinter Conference-Feb. 3-5, 2016
   *Executive Meeting-Feb. 3, 2016 3:00pm
   *April Executive Meeting-TBA
   *National Conference-July 6-8,2016 National Harbor

7. Adjourn Meeting—Stacy Murschel
   a. Jeremy Mehlhoff made the motion to adjourn. Audrey Faul seconded. Motion carried.

THESE MINUTES ARE UNOFFICIAL UNTIL THEY HAVE BEEN APPROVED AT THE NEXT EXECUTIVE BOARD MEETING, Feb. 3rd, 2016 at 3:00 pm.