Section 1. **NDAESP Presidential Responsibilities**

1. Preside at the meetings of the association.
2. Call other meetings when deemed necessary by other members of the Executive Committee.
3. Serve a one-year term to begin July 1.
4. Appoint the “The Voice” Editor.
5. Appoint the representative to the Board of Directors of the North Dakota Council of Educational Leaders. The incoming President should make the appointment by July 30th. This will allow the new appointee time to attend the August NDCEL Board meeting.
6. Represent NDAESP at the NAESP National Convention. Assume the position of NDAESP President on July 1st. Attend the NAESP National Convention held later that month. Reimbursement will be based on current NDAESP protocols.
7. Attend the annual National Leaders’ Conference in Washington, DC. Reimbursement will be based on current NDAESP protocols.
8. Make use of e-mail list serve.
9. Strategically lobby for national committee memberships and/or appointments.
10. Plan agendas for all Executive Board meetings and general membership meetings.
11. Write articles for the “The Voice”.
12. Encourage memberships in NDAESP, NAESP, and NDCEL.
13. Call all meetings of the Executive Board and general membership of the association.
14. May invite NDCEL, LEAD, DPI (Title I, Director of Elementary Education), and graduate school representative, etc., to Executive Committee meetings in an ex-officio (nonvoting) capacity.
15. May visit each region once during the year before the Mid-Winter Conference.
17. Provide an electronic summary to the State Editor of his/her experiences and responsibilities at the end of their term.
18. Appoint delegates to the NDCEL Delegate Assembly. (alternate years)
19. Facilitate the new principal’s roundtable discussion at the NDCEL Fall Conference.