North Dakota Association of Elementary School Principals

Executive Board Meeting

Wednesday October 16, 2013—10:00 AM CST

Ramkota Hotel—Bismarck, ND

NDAESP Mission Statement

The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.

Members Present: Lynn Wolf, Bismarck; David Hanson, Wyndmere; Chris Bastian, Casselton; Anna Sell, Ellendale; Jason Hornbacher, Bismarck; Dave Steckler, Mandan; Aimee Copas, NDCEL; Dana Carlson, Fargo; Stacey Murschel, Beulah; Tricia Erickson, Fargo; Audrey Faul, Griggs County; Jeremy Mehlhoff, Williston; Shari Bilden, Northwood; Jean Schafer, Mandan;

1. Call to Order-
   a. President Hornbacher called the meeting to order at 11:09
   b. President Hornbacher thanked NDCEL for the lunch today

2. Introductions
   a. President Hornbacher welcomed those present

3. Approval of Agenda
   a. Tricia Erickson made a motion to approve the agenda. Dave Hansen seconded. Agenda approved.

4. Secretary/Treasurer Report
   a. Anna Sell presented the meeting minutes from the August 2, 2013, Executive Board Meeting. Audrey Faul motioned to approve the minutes, Jeremy Mehlhoff seconded. Motion carried.

5. Reports and Discussion
   a. NAESP—Dave Steckler
      i. We gave a voucher away at the New Administrator’s conference in August to Tanya Steckler and she has redeemed it
      ii. We have 165 members at this point.
      iii. New cards will be coming out in the near future.
      iv. Information was given on the National Convention and the opening of registration in January
      v. No date/place has been set yet for the 2015 National Conference
      vi. Board members should have received badges
      vii. A zone 7 meeting is in the works but no decision has been made
      viii. The Leadership Conference will be held in Arlington, VA
ix. There was a Zone 7 phone conference yesterday, October 15, 2013.
   1. The NAESP By-laws committee has regretfully not met since this summer’s National Conference
   2. The membership committee will be gathering input from zone directors
   3. Discussion took place on losing members due to lack of a voice at the national level
   4. President Hornbacher requested that David Hanson present information at the General Meeting tomorrow and also give information again on the list-serve and website
   5. The region reps requested some “talking points” to present at their regional meetings. Dave H. directed them to the website for guidance.
   6. Members are encourage to respond to the survey!

x. At our general business meeting it was requested that a straw poll take place to give members a chance to give input on spring vs. summer National Conference.

b. Editor’s Report-Dave Hanson
   i. Due dates for upcoming issues of “The Voice” are December 13, March 7, and May 2
   ii. At this point UND is no longer a sponsor of our publication, but we still have 5 others.
   iii. Dave asked for feedback on his addition from the NAESP publication

c. NDCEL Report-Dave Wegner, Chris Bastian, and Tricia Erickson
   i. The fall meeting is being held later today.
   ii. Next year 2014-2015 Tricia Erickson will be the president of NDCEL.
   iii. President Hornbacher thanked Tricia for her leadership, dedication, and guidance.

d. Federal Relations-Lynn Wolf
   i. Senator Heitkamp visited Lynn’s school focusing on the school lunch program, as it directly ties into the Farm Bill
   ii. Lynn asked for questions from board members and discussion took place.

6. Old Business
   a. ND Midwinter Conference—Tricia Erickson
      i. “Creating Connections” will be the theme for this year’s conference, February 5-7, 2014.
      ii. There will be a keynote speaker Thursday morning and then breakout sessions the remainder of the time.
      iii. Regional meetings and the general meeting is scheduled for Friday morning this year.
      iv. Committee is looking at another keynote speaker for Friday morning.
      v. For Wednesday, the committee is working to bring an ENVOY trainer for the pre-conference.
vi. Plans for the social aspects of the conference are in the works still.

vii. President Hornbacher commended the conference leadership team for this year’s conference for going out of the box and trying new ideas.

viii. Graduate credit will be available thanks to Aimee Copas.

ix. The conference leadership team is meeting again in November.

x. Registration will be opening in about a month.

xi. Lynn Wolff reported that the 2015 Conference will be held at the former Doublewood Inn on February 4-6.

b. Future of Midwinter--Audrey Faul and Committee Members

i. 99 of 121 members responding to the survey wanted the Mid-Winter to be in Bismarck every year.

ii. There is a rough draft of the Mid-Winter rotation on the NDAESP website.

iii. Discussion took place on pros/cons of changing locations vs. staying in Bismarck. Included in the discussion was also the topic of “region” hosting and regional meetings.

iv. The 2016 conference will be February 10-12, 2016 in Grand Forks

v. Tricia Erickson made the motion that the board accept the input received from the general membership from the online survey and move the Mid-Winter Conference to Bismarck each year. Stacey Murschel seconded. Discussion took place and the board decided that the responsibility for planning the conference would fall to a different region each year. Motion carried.

c. Review Map of Regions--Shari Bilden, Audrey Faul, Region Reps

i. Audrey discussed several points concerning the principal lists

ii. Discussion took place among board members about region geographical size, population size, etc…

iii. The Region Reps, Lynn, Audrey and Dave H. will work together to start the transition for moving to a regional led Mid-Winter Conference with the first step of looking at the current regions.

d. All Principals’ List--Audrey Faul

e. Awards Update--Tricia Erickson

i. We need nominations for awards! Only one regional NDP has been received and the deadline is November 1st.

ii. Deb will be presenting to the superintendents and secondary principals asking for nominations for awards.

7. New Business

a. Leadership & Advocacy Conference Attendance--Dave Steckler, Jason Hornbacher

i. February 23-25, 2014 in Washington, DC

ii. Discussion began on putting together some strong talking points for the conference and the proposed by-law changes

iii. Audrey, Jason, Dave H, Lynn, and Dave S. will be attending.

b. Region Rep to National Conference—Jason Hornbacher

i. July 10-12, 2014 in Nashville, TN
ii. There is no specific language anywhere outlining what expectations there are for providing a paid trip to Nationals. It is not in the by-laws. Dave Hanson presented the possibility that we set up clear expectations or possible by-law addition. Dave Hanson and Dave Steckler will work together to create and present a by-laws proposal to outline the process and be transparent. This item will be on the agenda at Mid-Winter.

c. Regional Meeting Minutes to Website—Jeremy Mehlhoff
   i. Jeremy reported on the Region 1 Meeting and sent the minutes to Dave Hanson for the website
      1. The principals are doing a book study through UND on leadership.
      2. 7 principals showed up for the first meeting
      3. Their next meeting is in November.
   ii. Dave Hanson created a “Regional Information” page on the website for reps to send in minutes or any other info.

d. National Outstanding Assistant Principal of the Year—Jason Hornbacher
   i. Discussion took place and very few schools have assistant principals

e. Membership Vouchers--Dave Steckler
   i. Discussed in report section

f. NDAESP Candidates--Deb Follman
   i. There are 2 candidates for Vice President thus far.

g. Future Meetings—Kris Nelson
   i. February 5-7, 2014 in Fargo (Midwinter)
   ii. April 25, 2014 in Mandan at the Seven Seas
   iii. August 1, 2014 in Bismarck

8. Adjourn Meeting—President Hornbacher called for adjournment of the meeting.
   a. President Hornbacher thanked Dave for his hard work to make this meeting paperless.
   b. Dana called for adjournment of the meeting. Seconded by Jeremy. Motion approved and meeting adjourned.

THESE MINUTES ARE UNOFFICIAL UNTIL THEY HAVE BEEN APPROVED AT THE NEXT EXECUTIVE BOARD MEETING, FEBRUARY 5th, at 12:00 pm.