North Dakota Association of Elementary School Principals

Executive Board Meeting

Friday, April 26, 2013—10:00 AM CST

Seven Seas Hotel—Mandan, ND

NDAESP Mission Statement
The mission of the NDAESP is to assist, support, and serve elementary and middle school principals in order to provide quality education for all children.

Members Present: Doug Johnson, NDCEL; Joy Walker, Minot; Vikki Combs, Jamestown; Dana Carlson, Fargo; Tricia Erickson, Fargo; Jason Hornbacher, Bismarck; Lynn Wolf, Bismarck; Dave Steckler, Mandan; Anna Sell, Ellendale; Dave Wegner, Beach; David Hanson, Wyndmere; Deb Follman, Devils Lake; Kris Nelson, Hebron; Audrey Faul, Griggs County; Jeremy Mehlhoff, Williston; Kim Krogfoss, Devils Lake; Shari Bilden, Northwood; Jean Schafer, Mandan

1. Call to Order-
   a. President Follman called the meeting to order

2. Introductions
   a. President Follman introduced Shari Bilden, our new Region 4 representative.
   b. Everyone present introduced themselves

3. Approval of Agenda
   a. Two changes were made to the agenda. Additions were: 5e-region rep reports 7e-paperless meetings
   b. Lynn Wolf made a motion to approve the agenda. Dave Wegner seconded. Agenda approved.

4. Secretary/Treasurer Report
   a. Anna Sell presented the meeting minutes from the February 16, 2013, Executive Board Meeting. Dave Hanson motioned to approve the minutes. Audrey Faul seconded. Motion carried.

5. Reports and Discussion
   a. NAESP—Dave Steckler
      i. Dave presented a hard copy report to the board.
      ii. Dave provided cards available to take back to region members.
      iii. We have 184 members currently and are waiting to hear about Goal Buster Status. There are currently about 50 active principals that are not members but used to be. Discussion took place on why principals are not joining and ideas for promoting membership.
iv. Dave gave updates on the national convention including: Jeans and Jerseys, community service project, Zone 7 reception and breakfast

v. Dave gave an update on the Sandy Hook donation from the Midwinter Conference. He has been having a difficult time getting hold of anyone to get information. Dave had a list of charities but is hesitant to donate to unknown charities. Discussion took place and a decision was made to give the money to the United Way to be used as they see fit.

b. Editor’s Report—Dave Hanson
   i. April 26th was the deadline for the May publication of “The Voice”
   ii. Dave reminded everyone that the deadline for the “Service to Children Award” is quickly approaching.

c. NDCEL & Legislative Update—Dave Wegner, Tricia Erickson, Doug Johnson
   i. Dave and Tricia gave the board an update from last week’s NDCEL Board Meeting.
   ii. The REAs are now members under the NDCEL. Tom Conlin will be the board member representing the REAs.
   iii. Close UP and Spelling Bee are no longer going to be under the NDCEL after the 2013-2014 year.
   iv. The Summer Symposium is scheduled for June 12-14 at UND; however, the location may change because UND refuses to drop the parking fee of $7.
   v. August 1st is the next NDCEL meeting
   vi. Tricia is on the liaison committee between NDCEL and DPI. The next meeting date has not been determined because of the ND Legislative schedule.
   vii. Amy Copas is the new NDCEL director. Doug will be helping her in the transition for the next 2 years.
   viii. DPI has made a request to join NDAESP at the next Leadership Conference in Washington. Discussion took place with no decision made, so further discussion will take place at the August board meeting.
   ix. Next year the elementary rep will be the NDCEL Board president.

d. Federal Relations—Lyn Wolf
   i. The Department of Education released a budget proposal in April that included a 4.5% increase and addresses several issues we have been asking for, but the Legislature hasn’t acted on it.
   ii. Arne Duncan has addressed sequestration but gridlock is continuing although some progress has been made with new members.
   iii. ESEA has not been reauthorized.

e. Region Reps Reports—Regional Representatives
   i. Each rep gave the board information about what takes place at their meetings and ways they are working to increase involvement at the region level.
6. Old Business
   a. NAESP Leadership—Deb Follman, Jason Hornbacher, Lynn Wolf, Dave Steckler, Dave Hanson, Audrey Faul
      i. Deb explained the conference in more depth for those that did not know much about it.
      ii. The group from ND was able to visit with our Congress people and were able to discuss some important issues.
      iii. Lynn, Dave Steckler and Jason will be attending next year’s conference. No date has been set.
      iv. Discussion took place on the conference and agreement was reached that prior to attending, those that are representing our group need a bit of “coaching” to make the most out of their visit with the Congress members.
   b. NDAESP Elections—Kris Nelson & Dave Hanson
      i. Dave opened up the conversation about allowing write-in candidates and presented the board a hard copy of the by-law section with the addition of item #9 allowing write-in candidates.
      ii. Discussion took place and the change will be presented to our members and a possible vote will take place at the August meeting.
   c. Awards Committee Update—Deb Follman & Audrey Faul
      i. Committee membership was established for next year.
      ii. A motion was made by Dave Hanson and seconded by Dana Carlson to change the language in the bylaws, section 8B. Discussion took place. Motion carried.
      iii. Discussion took place about possible date changes in our bylaws, section 8A. The changes will be presented to our members and a possible vote will take place at the August meeting.
   d. By-Laws and Region Rep Terms—Jason Hornbacher
      i. Jason started a discussion regarding updates of Executive Committee job descriptions in the by-laws. Committee members should look at their job descriptions and make updates before the August meeting.
      ii. At the August meeting the board will create a detailed Region Rep job description.
      iii. Discussion took place regarding concerns with how to deal with change of leadership (ie...editor, state rep.)
      iv. Dave Hanson agreed to another 3-year term for his position as State Editor
   e. Bylaw Vote (Awards’ Language)—Dave Hanson
      i. Action took place during section 6C
7. **New Business**
   a. **NAESP Conference—July 11-13, Baltimore—Dave Steckler**
      i. Information was given during Old Business section 6A
   b. **ND Midwinter Conference—Dana Carlson & Tricia Erickson**
      i. Discussion and Information were given during the Old Business section 5e
   c. **ND Mid-Winter Rotations —Dave Hanson & Deb Follman**
      i. Discussion took place on future rotation of conference sites. Questions were raised as to why Fargo/West Fargo are one unit when Mandan/Bismarck are separate.
      ii. Dave Hanson presented a rotation schedule with Fargo and West Fargo as separate entities.
      iii. Concerns were voiced by President Follman about South Dakota’s dedication to continue sharing conferences in the future. Dave Steckler will look further into this and speak to the SD State Rep and will report back to the board.
      iv. A committee was formed that included: Audrey, Dana, Dave Hanson, and Dave Wegner to come up with a plan for firming up the future rotation schedule so hosts have the ability to firm up plans with lodging, meeting spaces, etc… The committee will devise a plan to be voted on by all members.
      v. We will stay status quo on our rotation until 2016. Once the committee makes their recommendation we will make decisions beyond 2016.
      vi. The West Fargo/Fargo reps made the request that they stay as one unit but agreed to host more often.
   d. **Future Meetings—Deb Follman**
      i. **August 2, 2013—NDCEL Building, Bismarck**
         1. 9:00 am—Executive Committee
         2. 10:00—Full Board
      ii. **October 16, 2013—Bismarck Ramkota—11:00 am**
   e. **Paperless Meetings—Jason Hornbacher**
      i. Jason presented his thoughts on going paperless. Discussion took place and the board agreed that it was an excellent idea.
      ii. All information for the meeting should be send to Dave Hanson and we will use our electronic devices instead of paper at the August meeting.

8. **Board Book Study** —Deb Follman
   a. Because of lack of time, the book study will be done by online blogging.

9. **Adjourn Meeting** —Deb Follman
   a. Tricia Erickson made the motion to adjourn. Jeremy Mehlhoff seconded. Motion carried

**THESE MINUTES ARE UNOFFICIAL UNTIL THEY HAVE BEEN APPROVED AT THE NEXT EXECUTIVE BOARD MEETING, August 2, 2013, at 10:00 am.**