**NDAESP Vice Presidential Responsibilities**

1. Elected by the members of NDAESP through the voting procedure prescribed in the constitution.

2. Assist the President in other assigned duties.

3. Assume the duties of the President in case of a vacancy in the office of both the President and President-elect.

4. Attend the NAESP Convention should extra delegates be allowed by NDAESP if the budget allows. (To be determined at February Exec Board Meeting)

5. Serve a one-year term to begin July 1.

6. Attend all Executive Board meetings and general membership meetings of the Association.

7. Serve on the Budget Committee.

8. Assist “The Voice” Editor in soliciting articles from regional representatives, committee chairs, and general membership.

9. The Vice-President will serve as a voting member on the NDAESP “Awards Committee”.

10. Provide an electronic summary to the State Editor of his/her experiences and responsibilities at the end of their term.