

**BY-LAWS OF
NORTH DAKOTA COUNCIL OF EDUCATIONAL LEADERS**

ARTICLE I - NAME

This association shall be called the North Dakota Council of Educational Leaders.

ARTICLE II - PURPOSE

The administrator associations who are members of this association believe that the future growth and improvement of public education in North Dakota can be enhanced in many ways, among which are:

1. Communications within and among the profession.
2. Strengthened efforts to achieve mutual goals.
3. Achievement of higher professional standards.
4. Provisions of sound counsel to state and community decision-makers.
5. Improvement of the professional, economic, social, and civic status of school administrators.

ARTICLE III - MEMBERSHIP

Section 1 - Membership in this association shall consist of school administrators and supervisors who are eligible to be members of the constituent associations.

Section 2 - Charter member associations are:

- North Dakota Association of School Administrators
- North Dakota Association of Secondary School Principals
- North Dakota Association of Elementary school Principals
- North Dakota County Superintendent's Council
- North Dakota Association of School Business Officials
- North Dakota Association of High School Athletic Directors

Section 3 - Membership of constituent associations shall be continuous unless the constituent association, prior to April 1, serves notice of intent to withdraw, in which event withdrawal would be effective June 30 following the notice of intent.

Section 4 - Dues for membership shall be individual and set by the Board of Directors at an amount equal to or less than the .0085 of the median salary of elementary principals in the state for the fiscal year immediately preceding the effective date of the dues, based on information obtained from the Department of Public Instruction.

Section 5 - Additional membership categories are hereby established, with dues stated as a percentage of the full-membership dues set for in Section 4, with the exception of student memberships:

- (a) Staff members of the Department of Public Instruction or of Colleges or Universities in

North Dakota and Nuns and Clergy in educational administrative positions - 30% rounded out to the nearest \$5.00.

- (b) Retired members - 10% rounded off to the nearest \$5.00.
- (c) Students enrolled in graduate programs in North Dakota colleges or universities preparing for careers in educational administrator may join for a membership fee of \$20 unless they are otherwise qualified to be members.

Members in categories (a), (b), or (c) above would not receive legal or insurance services. All members in the above categories would not be entitled to hold office. All members in the above categories could join under the full membership in Section 4 of this article and receive all rights of legal services, insurance and holding of office.

Section 6 - Membership shall be for a period of 12 months from the date the individual makes payment of the annual dues.

ARTICLE IV - ORGANIZATION

Section 1 – The Board of Directors of this association shall be composed of three representatives from NDASA, three representatives from NDASSP, three representatives from NDAESP, and one representative from each of the remaining constituent associations, selected by that association for a term of three years.

Section 2 - Ex-officio members of the Board of Directors shall be the executive director of the North Dakota Council of Educational Leaders and, for a three-year term, one faculty member of the college or university department engaged in training educational administrators to be selected by the voting members of the Board of Directors.

Section 3 - A member of the Board of Directors may be elected to two succeeding terms including the first term.

Section 4 - The fiscal year shall be July 1 to June 30.

Section 5 - Representatives to the Board of Directors shall be designated by June 30 each year by the constituent association, and shall serve until duly succeeded.

Section 6 - Each representative not in ex-officio status shall have one vote on the Board of Directors.

Section 7 - In the event that a regular member of the Board of Directors is unable to attend duly called meetings of that body, the president of the constituent association may designate a member to attend as an alternate with voting rights for that meeting.

Section 8 - These By-Laws shall be in effect on July 1, 1980, or as soon thereafter as ratified by the Governing Boards of the constituent associations.

ARTICLE V - OFFICERS

Section 1 - Officers shall be nominated from the Board of Directors and elected no later than June 1 each year.

Section 2 - The officers shall be elected from and by the membership of the Board of Directors for a term of one year each, and shall consist of a president, a vice-president and a secretary-treasurer who shall have the duties normally prescribed for those offices by Roberts Rules of Order.

Section 3 - The president elected shall have served at least one year on the Board of Directors prior to assuming the office of president and be a representative of (1) the Affiliated Groups (NDAHSAD, NDACS, NDASBO, NDSESC, NDCLA), (2) the North Dakota Association of School Administrators, (3) the North Dakota Association of Secondary School Principals, (4) the North Dakota Association of Elementary School Principals. In the event that an eligible organization's representative cannot fulfill this requirement, the next eligible representative down the rotation order shall be selected. The organization representative passed over at this point shall serve as president as soon as the one-year requirement is met and then that organization shall resume its usual place in the rotation order, as outlined in Section 5 of this Article. (as amended May 21, 1986)

Section 4 - No two officers shall come from the same constituent association.

Section 5 - Each group shall rotate by turns through the Presidency, the order being as follows:

- (1) Affiliated Groups (NDAHSAD, NDACS, NDASBO, NDSESC, NDCLA)
- (2) North Dakota Association of School Administrators
- (3) North Dakota Association of Secondary School Principals
- (4) North Dakota Association of Elementary School Principals

Section 6 - An officer may not succeed himself in the same office.

Section 7 - The past-president shall serve one year as a voting member of the Board of Directors. If the term of the past-president occurs prior to the end of her/his term as a director on the board, the constituent organization shall appoint a director to fill in for that year.

ARTICLE VI - POWERS OF THE BOARD OF DIRECTORS

Section 1 - The Board of Directors shall have the power to appoint committees and hire personnel as needed to carry out the purposes of the Association within the limit of the resources available to them.

Section 2 - It shall be the duty of the Board of Directors to:

- (a) Establish the policies and determine the direction of this corporation,
- (b) Provide a forum for professional educators to exchange information,
- (c) Provide for and authorize the establishment of a budget,
- (d) Approve procedures for and supervision of expenditures,
- (e) Establish and supervise the committee structure of the corporation,
- (f) Disseminate information to the general membership,
- (g) Establish procedures for employment and supervision of staff,

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- (h) Establish procedures for the evaluation of the program and policies of the corporation,
- (i) Provide housing for the offices of the corporation,
- (j) Serve as liaison with other education agencies and organizations.

Section 3 - Other associations may be admitted by the Board of Directors by a 2/3 vote of the Board of Directors.

Section 4 - A quorum for a meeting of the Board of Directors shall consist of a simple majority of the voting members of the Board of Directors.

ARTICLE VII - AMENDMENTS

Section 1 - Amendments to these by-laws can be voted on by the Board of Directors after a 30-day notice has been provided in writing directly to the members of the Board of Directors, or through the minutes of the Board of Directors meeting mailed to members 30 days or more prior to the meeting at which the vote is to occur, or

Section 2 - They may also be proposed in writing by any member of the association at a regular meeting, and may be approved by a 2/3 vote of members present and voting at the next regular meeting, provided that 30 days official notice has been mailed to all members of the council at the address registered with the office of the North Dakota Council of Educational Leaders.

ARTICLE VIII - MEETINGS

Section 1 - At least three regular meetings of the Board of Directors shall be held each fiscal year at a time and place to be determined by the Board of Directors.

Section 2 - The President may call a special meeting of the Board of Directors, and he shall call a special meeting upon the request of all directors representing three constituent associations.

Section 3 - The association shall sponsor at least one statewide meeting each year and may sponsor other statewide or area meetings as it determines a need for them.

Section 4 - Roberts Rules of Order shall be followed in all instances not otherwise prescribed in these By-Laws.

Revised 5-86; Revised 10-89; Revised 10-92; Revised 1-95; Revised 10-96; Revised 10-07